

<p>3.</p> <p>a.</p> <p>b.</p>	<p>Minutes of the Last Meeting</p> <p>The Part One minutes of the meeting held on 13th November 2014 were confirmed as a correct record, and signed by the Chair.</p> <p>Matters Arising from Part One Minutes</p> <p>Point 9.2 – Confirmation that C Jones, Site Manager, has been commended for his high standard of work</p> <p>Point 11.2 – Confirmation that weekly events in school is now emailed to all governors</p> <p>Point 12.1 – Confirmation that appreciation from governors has been passed on to full staff</p> <p>Point 13 – Strategic meetings have taken place, and a timetable in place (shared later on in the meeting)</p> <p>Point 15.1 – Question / Discuss</p> <p>Point 15.2 – Insurance policy now in place with a saving of £3,900 per year.</p>	
<p>4.</p> <p>a.</p> <p>b.</p>	<p>Chairs Action</p> <p>Governors discussed the request from the Director’s Report that the Chair be given the power to take action on the Governing Body’s behalf in emergency/urgent situations. This was agreed.</p> <p>The chair reported that no action had been taken on behalf of the governors since the last meeting.</p>	
<p>5.</p> <p>a.</p> <p>b.</p>	<p>Part One Reports from Committees and Reports from Governors with Special Responsibilities</p> <p>Minutes of Committee meetings not previously received</p> <p>The following committee minutes were received by the Governing Body –</p> <p>Teaching and Learning dated 26th February 2015</p> <p>Matters Arising</p> <p>JY confirmed that dates for learning walks would be shared with governors next time they are scheduled.</p> <p>A discussion took place regarding moderating the Self Assessment. JY confirmed that she was making arrangements for some quotes for an external company to assist with this.</p> <p>Finance and Resource dated 4th March 2015</p> <p>Matters arising</p> <p>A governor raised their concern about the catering environment following part 4e of the minutes. JY confirmed that enquiries were ongoing about the catering contract and no decision has yet been made but assured governors that all avenues will be checked before a decision is made and that the Academy will ensure that improvements are made.</p> <p>J Newman (JN) asked about the Health and Safety review as he had a particular interest in this. JY confirmed that it had been excellent and that the Academy and she had also received an email thanking us for how good our Health and Safety Systems are.</p> <p>Any recommendations requiring the approval of the Governing Body</p> <p>Part 4g of Finance and Resource Minutes</p>	<p>JY/AA</p> <p>JY</p>

c.	<p>A report was shared with the 'wish list' from Reception, to include climbing equipment with safety flooring, a quiet corner, a den and additional toys. A governor asked how tall the play equipment structure would be. It was confirmed that it would not be too high to be overbearing for the neighbours. Governors agreed additional funding of £10,000.</p> <p>Reports from Governors with any Special Responsibilities</p> <p>S Brennand (SB) and A Millar (AM) confirmed that for PE, the Gymnastics teams had just won Gold for both the KS1 and KS2 competitions. They also reported that the behaviour of the children at the events was always of a high standard.</p>	
6.	<p>Part One Principals Report</p> <p>Part One of the Principals Report was distributed to the governors and contained the following matters –</p> <ul style="list-style-type: none"> • To what extent have issues from the last inspection been addressed? • How do governors monitor and evaluate the impact of school improvement? • What are the range of sources of information you use to analyse achievement on past and current data? • How do you use this to move forward? • How is the process of performance management embedded within school? • How are governors organised so that they provide direction for the school? • Do children feel safe in school and how do you know? • How do you know assessment systems are effective? • Give examples of how school ensures and promotes pupil' knowledge of cultures, faiths, lifestyles and religions in the UK <p>Matters Arising</p> <p>A governor asked if everyone understood what 'Peer Mentors', 'Smile Ambassadors', and 'Buddy Mentors' were. AM explained that training had taken place for students to get these roles. They had volunteered themselves to make sure that their peers were happy and safe. They work to promote Healthy Eating, play and positive relationships. JY discussed that the Smile Ambassadors talked about how smiles make people happy and how it helps with positivity. Governors received and noted the report.</p>	
7.	<p>Strategic Away Days</p> <p>Reports were shared with governors from both Strategic Away Days, January 16th and March 6th. All governors agreed that they are happy with the meetings and with the 'Inspire to Achieve' wheel representing the academy's vision.</p> <p>HM encouraged governors to contact her with any ideas for the next meeting, due to take place on Friday 5th June.</p>	
8.	<p>School Performance</p> <p>School Data Dashboard report distributed to all governors.</p> <p>A governor discussed their concern that the word 'decrease' is mentioned in the first four boxes on the first page. JY pointed out that although that is the case, the Academy is still above the National Average.</p> <p>JY explained that the progress from Early Year (EY to Key Stage 1 (KS1) was still good, however there was evidence of less progress across Key Stage 2 (KS2). She discussed the strategies and investments that were taking place: Specialist Teachers for encouraging reading without pressures and degree level Teaching Assistants in KS2, with specialist teachers in other subject areas. A governor praised the work that is</p>	

	<p>taking place to support the progress. A governor also asked ‘when will we see the impact of this?’ JY reported that this should be by the Spring term of 2016. The current year 5 children would be taking the new SAT’s and the work is taking place in school to support this.</p> <p>JY and KB discussed with governors the new expectation of a Reception entry test / baseline assessment. They discussed that this already takes place informally and that is good practice to show the progress made from entry.</p> <p>A governor expressed a concern about ‘closing the gap’. They were concerned that it seemed to be becoming a bigger gap, particularly in Maths. JY pointed out that these results were down to 4 children out of 15 not achieving. Governors were surprised at the impact such a small amount of children can make to the results. JY confirmed that Ofsted do take this information into consideration when looking at Data as it does considerably distort it.</p>	
<p>9.</p>	<p>School Development Plan</p> <p>The plan was distributed and acknowledged</p> <p>Governors are happy with the progress towards development of the new school development plan. All are happy with the introduction of the Strategic Away Days to support this.</p>	
<p>10.</p>	<p>School Improvement Partner</p> <p>The report from the visit by the SIP on 3rd March was distributed to all governors.</p> <p>The Chair, HM, praised the report, in particular the section on Pupil Premium and detail on staff knowledge of interventions in place for their children. JY confirmed that there was meeting planned to discuss Pupil Premium with J Newman, D Ridings and V Robertson. She also confirmed that the S.I.P also questioned specific curriculum leaders. Governors noted the report.</p> <p>Matters Arising</p> <p>JY and SB to plan some positive case studies, particularly to illustrate the excellent progress of EAL.</p>	
<p>11.</p>	<p>Directors Report</p> <p>The Director’s Report for the Spring Term 2015 contained the following matters -</p> <ol style="list-style-type: none"> 1. Governance and Liaison Update 2. Summary of what Maintained Schools must publish online 3. Ofsted annual report for the North West 4. Ofsted alerts 5. March - School Celebration Month 6. PE and School Sport Premium (PE & SSP) 7. Child Sexual Exploitation 8. Keeping Children Safe in Education - DfE Statutory Guidance 9. Preventing and Tackling Bullying 10. Virtual School for Cared for Children 11. Finance Update - 2015-2016 DSG Settlement, Notice of Concern 12. 2014-2015 Schools Capital Funding Update 13. School Admissions 2016-17 14. Report from Effective Pre-School Primary and Secondary Education Project <p>The Principal highlighted to governors areas where Leighton were required to, and had taken action, by circulating a report. Governors noted and received report.</p>	

12.	<p>Governor Development</p> <p>D Davy (DD) and A Arnold (AA) discussed with governors that they are working to improve course access and circulation. AA also advised that e-learning courses are available on the Cheshire East Website for all governors. Noted.</p>	
13.	<p>School Policies</p> <p>The following policies were presented for review and governing body approval –</p> <p>Admissions Cared for Children Data Protection</p> <p>Equality Duty</p> <p>All policies were agreed</p>	
14.	<p>Planned Residential Visits</p> <p>Governors were informed of the following planned visits –</p> <p>Year 6 – Robinwood – 9th – 11th September 2015</p> <p>Year 5 – Edgmond Hall – Dates to be confirmed</p> <p>A governor asked if the Risk Assessments were ready. JY reported that these will be forwarded and discussed when they are ready. Governors authorised the trips.</p>	
15.	<p>Date for Next Meeting</p> <p>Date for next meeting was confirmed as Thursday 25th June 2015 @6pm</p>	
16.	<p>Any Other Business</p> <p>Sportscape</p> <p>All governors attended a presentation from Sportscape regarding a planned Summer Camp aimed at the Academy’s Pupil Premium children. JY discussed that the expenditure could be authorised under the Scheme of Delegation but was keen for governors opinion. A governor asked if they were a company known to the Academy. SB confirmed that we use them for after school clubs at present. It was asked if it would be fair to other children that specific children were chosen to attend. JY confirmed that she didn’t foresee a problem with the families that were in mind and in receipt of Pupil Premium and that it would be of great benefit to many.</p> <p>Governors agreed this was an appropriate use of funding.</p>	

Signed - _____ Date - _____

Print Name - _____