

BOARD OF GOVERNORS

Minutes of a Meeting of the

Teaching & Learning Committee

Held at the Academy on Thursday 26th February @ 6pm

Governors Present - Andrea Millar Committee Chair
 Mrs Joanna Young Academy Principal
 (Arrived at 6.40pm)
 Samantha Brennand Academy Vice Principal
 Kitty Bishop
 Di Davy

Apologies - Su Hawkes
 Linda Horne
 Sarah Winterbottom

In Attendance - Helen Morris Chair of Governing Body
 Amanda Arnold Clerk
 Diane Ridings Associate Governor –
 (to be appointed)

Item		Action
1.	<p>Apologies & Items of Any Other Business</p> <p>Apologies from S Winterbottom, S Hawkes, L Horne</p> <p>No further items added</p>	
2.	<p>Committee Membership</p> <p>Due to the resignation of N Heath governors nominated A Millar (AM) to Chair the committee. All agreed</p> <p>H Morris (HM) introduced D Ridings (DR) to the governors. It was noted that DR is due to be appointed at the Full Governors Meeting and will join the T & L Committee.</p>	
3.	<p>Minutes of the Last Meeting</p> <p>Point 4e –</p> <p>Extraordinary meeting still to be planned with Literacy Action Planning as a focus for Full Governors. AM to plan with M Speake & L Schofield</p>	AM

	<p>Point 6a –</p> <p>S Brennand (SB) reported that children’s iPads have now been fully implemented in years 4 & 6. Staff and children have all now had training. It was reported that year 4 attendance has significantly improved since the introduction of the iPads. A governor asked when the other KS2 year groups will be able to have the opportunity to use them. SB confirmed that both year 3 and year 5 have been invited to iPad Club after school to give those children the opportunity to use them.</p> <p>K Bishop (KB) discussed that she had conducted some pupil interviews with year 6 pupils and that they were very enthusiastic. She reported how impressive the level of coding work was that was taking place. AM also discussed how her own child (yr3) has been showing her how to use an iPad following from learning so much at school.</p> <p>Point 6b & c & Point 8</p> <p>A Arnold (AA) confirmed that Curriculum Statement, Sports Funding and Foundation Stage Curriculum documents are on the Academy website</p> <p>Point 9 –</p> <p>S Winterbottom was due to work with Shavington governors. AM will follow this up with SW</p>	AM/SW
4.	<p>Sports Grant – Impact of the Investment</p> <p>Governors were provided with two reports. The PE & School Sport Development Plan and a report for governors written by AM and SB.</p> <p>SB outlined the amount of funding provided to the Academy and confirmed the information is also available on the website. She confirmed that there was still a sum of around £3,000 left which was planned to be partly used for extra clubs to be arranged.</p> <p>The report for governors was explained as questions. Governors commented on how useful this layout was in helping them understand the importance of Physical Education in school and what the funding is used for. SB reported that our Athletics teams have been very successful at the inter school events this term and that Yrs 3 & 4 won the final. AM confirmed that she was in attendance at the event and that the team spirit and competitiveness was great to be a part of. A governor praised the academy for the PE in school and commented on how Sports Day was always a very popular event, and how great it is that the Nursery children also have PE sessions in the main school.</p> <p>A governor questioned if the Academy had any idea of the percentage of children that were participating in PE clubs and competitions. SB confirmed that this data is a separate agenda point.</p> <p>J Young (JY) joined the meeting.</p> <p style="text-align: right;"><i>Report received & noted</i></p>	
5.	<p>Data</p> <p>Governors were provided with comprehensive documentation for all Key Stages. JY confirmed that more instruction and interpretation would be given to full governors at the upcoming strategic meeting (6/3/15). She confirmed that the headlines had been published and that the Academy results are higher than the national average.</p>	

	<p>KS 1</p> <p>All results are above national average, although there was a dip when compared to the previous year. JY & SB confirmed that there was significant moderating taking place and that staff are ensuring a depth of understanding in order to achieve the level 3B grade.</p> <p>KS 2</p> <p>JY discussed that there has been a slight dip in the data for two levels progress but that we are still above the national average.</p> <p>It was noted that the children in the low prior attainment band had not made satisfactory progress and individual case studies were discussed. When removing mobile children the results show good progress.</p> <p>JY confirmed that attainment of 4B, the requirement to be secondary ready, was a focus in the School Development Plan together with plans for additional staff training in inference teaching.</p> <p>Foundation Stage</p> <p>KB reported that 67% of children achieved a good level of development. Results are 5% higher than the national average on last year, and tracking already suggests that we are expecting higher results this year</p> <p>KB confirmed that 15 out of the 90 Reception children are EAL (english as an additional language) and that reception teachers are targeting language. This is takin place both in class and using clubs at lunchtime. KB reported that this is proving to be successful.</p> <p>Headline – 17% of children entered Reception at age related expectations, there are now 78% of children working at this level.</p> <p>A governor asked KB if the increase in numbers in Reception has made teaching easier or more difficult. She confirmed that there has been no impact to the teaching of the children, but that logistically it had been difficult, although this has now been made easier with the outdoor area improvements that have been made.</p> <p style="text-align: right;"><i>Report received & noted</i></p>	
6.	<p>School to School Support</p> <ul style="list-style-type: none"> • The school that Leighton Academy have been supporting have improved from ‘requires improvement’ to ‘good’ <p>A governor asked if it was just senior leadership that is working with them?</p> <ul style="list-style-type: none"> • SB informed that all staff in school have worked with the school both through visits to the school and telephone liaisons. • A governor requested that a register was put in place where staff can log when they have worked with the school so that we have a record of the work taking place. <p>JY informed governors that Lord Nash has contacted us to be a sponsor. It was discussed that Leighton Academy does not wish to become part of a Multi Academy Trust at this stage, however, we have been invited to a meeting on 12th March in Burton-on-Trent where we can find out more information. A governor asked about potential geographical issues. SB confirmed that staff are not keen to be travelling</p>	AA

	<p>too far and school to school support should be more localised.</p> <p style="text-align: right;"><i>Information noted</i></p>	SB/HM
7.	<p>a. Curriculum</p> <p>JY reported on the assessment changes and new curriculum and that they are already working in school. It was discussed that staff have already started to us the new ‘milestone’ tracking in school and that are happy with how things are going.</p> <p>JY confirmed that parents would be notified of the new level system soon.</p> <p>Governors were informed that a statutory 2016 on entry assessment for Early years is also planned.</p> <p>More information to come at the planned strategic meeting.</p> <p>b. British Values Statement</p> <p>Governors provided with the proposed British Values Statement. Agreed all happy with content.</p> <p>A governor praised the RE knowledge of children when they had made a visit into school.</p> <p style="text-align: right;"><i>Noted & Approved</i></p> <p>c. Extra Curriculum Activity Report</p> <p>Report shared with governors. A governor questioned if Pupil Premium children were targeted. SB confirmed they are, not for all clubs, but we do invite those children that are pupil premium to clubs first, and then offer them out to all children. It was confirmed that paid for clubs are free for pupil premium children and the cost is covered by the Academy.</p> <p>SB reported that she is very happy with the extra clubs that staff have made available this term as there is much more variety for children and that Saturday Schools have been very popular.</p> <p>SB thanked A Arnold for the report. <i>Report received & noted</i></p> <p>SB confirmed that as all staff are already committed to a club each, some of them more as they are running both a lunchtime and an after school club, she was looking into other outside agency clubs that could be invested in. This will be reported at the next meeting.</p> <p>SB informed that the academy has been approached by a company to do a holiday club on site with a focus on pupil premium children. There is a cost of £5000 to the academy and a further £5000 from a grant This would be specifically for 24 Leighton children for 16 days. 11am – 3pm. Governors asked for this to be further investigated.</p>	<p>JY</p> <p>SB</p> <p>JY/SB</p>
8.	<p>Academy Progress</p> <p>a. Progress Reviews</p> <p>A report was provided to governors. JY pointed out that the one KS2 class that shows a lack of progress has been investigated. There are no concerns and it is expected that we will see significant improvements next term.</p> <p style="text-align: right;"><i>Report received & noted</i></p>	

	<p>b. CPD Update</p> <p>JY informed that S Brennan and K Bishop were due to finish their NPQSL (National Qualification for School Leadership). L Sayer and M Speake were completing their NPQML (National Qualification for Middle Leadership). S Newton has been to see JY and expressed an interest in completing the NPQML</p> <p>SB reported the following training had taken place–</p> <ul style="list-style-type: none"> • Inference Training – All staff • ELKLAN (speech and language) + OCN (Reading)– New Staff • Quality Teaching of Literacy – Every year group • Safeguarding – All Staff <p>JY discussed that maths results are excellent but depth of understanding is sometimes a problem in upper key stage 2 and. SLT and the maths co-ordinator are looking at ideas for CPD and potentially investing in new maths resources rather than a new scheme of work.</p> <p>c. Governor Involvement – Book Scrutiny & Learning Walks</p> <p>HM has taken part in Book Scrutiny and Learning Walks and she confirmed that not just senior leadership are taking part in this but middle management too. A governor asked what this involves. JY described that it is to visit each class and it gives a snapshot of what is happening in each class, it is an opportunity to do different activities to classroom observations. HM reported on how lovely the enthusiasm from all children was when in the classroom.</p> <p>AM has been in to observe a D&T lesson and praised the knowledge of the children on their projects and how each design was personal to the individuals.</p> <p>A governor asked if dates for these scrutiny and learning walks could be shared with governors – AA to notify governors.</p> <p>d. Update on Entry Numbers</p> <p>JY reported that we are certain that we will have 90 children for academic year 2015 – 2016 but that Cheshire East had still not confirmed. AM & JY were due to meet to discuss admissions for September 2015 and scrutinise following the Academy Admissions Arrangements. A governor asked how many applications we had received. 183 applications of which 109 were first choice applications. 33 had siblings in school already.</p>	AA									
9.	<p>Policies for Review</p> <p>The following policies were circulated to governors in advance of the meeting -</p> <table border="1" data-bbox="252 1608 1316 1839"> <tr> <td>Assessment Policy</td> <td>Collective Worship Policy</td> <td>Community Cohesion Po</td> </tr> <tr> <td>CPD Policy</td> <td>EAL Policy (this is a new poli</td> <td>Homework Policy</td> </tr> <tr> <td>Monitoring & Evaluation Policy</td> <td>PSHCE Policy</td> <td></td> </tr> </table> <p>JY informed that both EAL and Homework policies were new policies. No governor concerns, policies agreed. Chair signed all.</p>	Assessment Policy	Collective Worship Policy	Community Cohesion Po	CPD Policy	EAL Policy (this is a new poli	Homework Policy	Monitoring & Evaluation Policy	PSHCE Policy		
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10.	<p>Self Evaluation & Action Plan Update</p> <p>A report was provided to governors. All governors were impressed with the</p>										

	<p>document. JY discussed the possibility of buying in the service of having a mini Ofsted inspection. She will look into this, as unsure of the cost implications, and will endeavour to bring this to Full Governors.</p> <p>JY also asked if a meeting could be scheduled for a moderation session of the Self Evaluation to ensure that governors are happy with the Academy's "1's" across the board. HM & JY to discuss and plan.</p> <p>A discussion took place about the School Improvement Partner. JY and HM to look at best value including a mock inspection.</p>	<p>JY</p> <p>HM/JY</p> <p>JY/HM</p>
11.	<p>SEN Provision</p> <p>Governors were provided with a report from the SENCo. HM confirmed that she had attended a meeting with V Robertson, SENCo. Work is taking place to investigate issues that are arising with the new SEN child.</p> <p style="text-align: right;"><i>Report received & noted</i></p>	
12.	<p>Pupil Premium</p> <p>Report handed to governors. Governors praised the content as it clearly demonstrates where monies are being spent to support Pupil Premium children. Governors are happy with where monies are being used. A governor asked for an impact assessment at the next meeting.</p> <p style="text-align: right;"><i>Report received & noted</i></p>	JY/VR
13.	<p>Directors Report</p> <p>One point arose here for T & L Committee and it was confirmed that the PE & Sports Funding information was available to view on the website.</p>	
14.	<p>Parents Forum</p> <p>A discussion took place about the best time of day for these meetings to take place. It was agreed that a morning session was best. Date of next meeting arranged.</p>	AM
10.	<p>Any Other Business</p> <p>None</p>	
	<p>Date for Next Meeting</p> <p>Wednesday 13th May @6pm</p>	

Signed - _____ Date - _____

Print Name - _____