



## Teaching and Learning Minutes Thursday, February 16, 2017

▶ Leighton Academy ▶ Thursday, February 16, 2017 ▶ 6.00pm ▶ Chair: Andrea Millar ▶ Clerk: Amanda Arnold ▶ Minutes confirmed by: Amanda Arnold

Governors Attending: >Diane Ridings, Sam Brennand, Andrea Millar, Su Hawkes, Marie Speake, Joanna Young

Governors Apologies: >James Sweeney

Non Governors Attending:

Non Governors Apologies:

### AGENDA ITEM ▶ 1. Apologies & Items of Any Other Business

Apologies were received from J Sweeney in advance of the meeting due to work commitments.

#### MINUTE

#### Any Other Business

- To add Admissions Policy to Policies
- D Ridings to give an update on the Governor Mark

### AGENDA ITEM ▶ 2. Approval of Part Two Confidential Committee Minutes for meeting of 13th October 2016

MINUTE Governors approved the minutes

DECISION Minutes of the last meeting approved

### AGENDA ITEM ▶ 3. Academy Performance

#### MINUTE

#### a. KS1 & KS2 Data

Summary Data from termly reports was distributed in advance of the meeting. JY discussed the discrepancy between reading in Year 1 compared to reading in year 2 as Year 1 is significantly higher. She pointed out that it was a much stronger cohort in year 1 and also informed that there was a 90% phonics pass rate predicted for year 1 which is the highest ever.

A governor asked 'what about the Reception classes?' JY reported that Reception is also a strong cohort.

A governor asked about 2N and noted there was quite a difference in data. JY reported that they are of higher ability in that class.

A discussion took place about the year 6 data. Progress can now be seen and looks positive.

77% Reading 77% SPAG 88% Maths

The progress was as expected.

M Speake and JY reported that the academy has changed how writing is taught. Teachers are now using re-drafts and word banks. MS is also now part of the moderating team which is helpful for the school.

MS reported that the moderation team have said that different LA's were following different rules last year which is what caused the discrepancies with results.

A governor asked - Whats going to happen now?

JY informed that one of the outcomes from last year was that schools were informed too late. This year meetings are already taking place with many representatives to ensure that the results are a secure fit model, not a best fit model.

It was discussed that dictionarys and electronic spell checkers available to help, and that children were allowed a certain amount of re-draughting. They can't be told which word is wrong, but that its on a line. Examples of how it works in school were given.

#### b. Foundation Stage Data

A report from K Bishop was circulated in advance of the meeting.

It was noted that there is a big difference between boys and girls. PP difference was looking good but the numbers have increased of PP.

A governor asked, 'What are you doing about addressing the boys issue?' – MS reported that Reception are using Boy friendly texts and activities. Governors were informed that KB found at a recent meeting that there was not a school in the country that doesn't have a gap between boys and girls currently.

### c. CPD Update

JY informed governors that Leighton Academy are now going to facilitate the delivery of the Face to Face days for the NPQSL. It was explained that there is a criteria to be met to do this qualification. A governor asked what this would involve. SB & JY explained that the training would be held at the academy and that it is provided for all North West schools.

They reported that the academy currently has the following staff completing leadership courses -

Currently One member on NPQSL

Currently Two on NPQML

4 staff members are completing the NPQML this year.

To date the academy staff have had a 100% success rate on the leadership courses

M Speake is taking a Stepping into Leadership Course

#### CHALLENGE

**A governor asked - What are the school doing regarding the boys concern with progress?**

**A governor asked for more details on what is required from the academy holding the training for NPQSL**

#### AGENDA ITEM

▶ 4. Curriculum - to receive and note the following information/reports

#### MINUTE

a. Impact reports for the following subjects were circulated in advance of the meeting -

Literacy	Numeracy
Design Technology	Music
Personal Development	STEM
PE – to include Impact of the Investment	

Governors were very impressed with the reports and commented that they were very thorough and all reports show impact.

### New Behaviour Management Policy

The Behaviour Policy was circulated in advance of the meeting. JY reported that parents had been invited to attend a meeting to discuss the new policy and the Magic 1,2,3 that was now being used in school and that 2 grandparents and 1 dad had turned up to the meeting.

To date the majority of comments from parents have been very positive. It was reported that there weresome parents who were quite negative but that even with the mixed feelings it is working very well in school.

JY explained that the Magic 1,2,3 teaches children to self regulate. Children who are still receiving too many threes are still struggling but is improving.

SB reported that across the school there were 8 challenging children that are regularly pushing the number of 3's they are receiving and that 4 are in one class. The class teacher manages very well but the children don't respond well to other teachers in the classroom. This will be monitored.

A governor asked 'How is it impacting with the Middays?' SB - very well. Some are still getting to grips with it but in general it has made things a lot easier for them. A few parents have concerns but staff are keeping them updated.

Behaviour policy agreed.

### Update on Safeguarding

SB reported that a Safeguarding Review was called by ourselves and it took place at the end of January. She reported that it was intense audit and they scrutinised everything from signing in to children entering and leaving school. They had lunch with the children and they thoroughly challenged the Leadership and recent and older staff. They also went through the Central Record and spoke to several children as well as meeting with the Safeguarding governor.

The report is not yet received but SB informed that she has set the action plan as per the verbal feedback. The Action Plan was circulated to governors in advance of the meeting. SB reported that the action plan will be checked again in 3 months to ensure that all actions are completed or in the process of being completed.

A concern raised was the fence from the car park into the field and under the arch way. SB reported that a key code padlock is now to be added to the gate under the archway but hte question was about if it is low enough for a child to get over.

JY has sourced a quote for the height to be added to the original fence and the cost would be approximately £2,600. These works are planned to take place as soon as possible.

The audit team described the school as calm and tranquil. They were very impressed with the articulation of the children and their knowledge of the curriculum they are taught. They commented that there was evidence that the SRE scheme and teaching is having the desired affect.

Governors praised the efforts of the safeguarding team leadership team at the positive outcome of the audit.

### Update on lunchtime arrangements

JY reported that lunchtime was increased for KS2 to 1hr with 2 teaching staff members added to the supervision. This is working very well.

A governor asked - Has Lesley's appointment as senior Midday helped the team. Yes, there is still work to be done about how they speak to the children but this is improving gradually and it is hoped that the Magic 1,2,3 will help further

### Talk for Writing

JY informed governors that this is a 2 year project, with a very consistent approach to teaching. Re-telling stories with lots of talking and actions to help improve their writing. Using movement aids learning. There has been lots of positivity about it at the moderation meetings. The project will be starting in April with a Whole School INSET with all of the other schools taking place at Mablins Lane. MS reported that the project team are meeting next week. JY discussed that as writing is the academy's biggest weakness this project will be of great value to the staff and children.

### Commando Joe

Governors were updated with the following - The kit is all here, the Year 3's have started using it. Staff training is taking place after half term. Z Dyer is also using it with some year 2's for team building and help with confidence. This is going well so far.

### Earwig

This is now being used for Assessment and is working really well. The data is on now and staff are using it. The system shows clear percentage in the milestones. Data will be able to be reported on in the near future.

Parents feedback is that it is not as good as the Learning Journey was in Nursery/Reception. SB is recommending that parents email to request an APP be developed so that we don't have to log on to the main computer or safari as this would make access easier.

**DECISION** Behaviour Policy Agreed

**CHALLENGE** How is Magic 1,2,3 impacting with the Middays?  
Has the appointment of a lead Midday helped the team?

**AGENDA ITEM** ▶ 5. Governor Involvement

A Millar was involved in the Safeguarding Audit and met with the audit team.

D Ridings has attended school visits with both Year 1 and Reception. She praised the children's behaviour on both visits.

### MINUTE

DR has also been in School for work on the Governor Mark with H Morris, Chair. An Impact Report has been prepared which JY praised for showing how much work the governors have done. Governors thanked Diane for the work put in to this. Dates are set for HM, DR and AA to work on the grids and hope to send off the pack by the end of the Summer Term when all governors have had an opportunity to check through it.

Governors have also attended various training courses this term.

**AGENDA ITEM** ▶ 6. Policies for Review

**MINUTE** The following policies were circulated in advance of the meeting -

- Access Plan
- Cared for Children
- Marking and Feedback Policy

- Admission Policy added as Any Other Business - no changes from the last two years

JY explained that the Marking and Feedback Policy has changed. She explained that if the school was inspected they would ask to see this policy and ensure that all staff are following it. She discussed that a Marking review at another school had shown that policies should not state the number of expected pieces. Governors agreed the change.

Governors agreed all policies

DECISION Governors agreed all policies

AGENDA ITEM ▶ 7. Self Evaluation & School Development Plan

**a. Update on entry numbers**

Current number in school - 479

Applications for September 2017 -

JY informed there have been 104 first place applications. These included 38 siblings, 1 SEN claim, 8EAL applicants, of which 6 are siblings. She reported that there were 18 families in catchments that will not get a place.

Governors were updated that there were 484 on roll on the last census date but only 475 on this terms census because of changes of children moving. This has a £30k impact on our budget.

MINUTE **b. Governors were informed that Cheshire East completed a register check this term with no issues raised.**

**c. To note the next date the SIP is due to visit the academy - 7<sup>th</sup> March – AM.**

If governors would like to attend please advise JY. A brief agenda has been given. D ridings to attend to help her with the governor mark.

**d. To note that the School Development Plan was discussed at the Strategic Meeting on 20<sup>th</sup> January 2017**

Appendix attached to part two

Governors were reminded that the School Development Plan is available on Bluewave Swift.

AGENDA ITEM ▶ 8. SEN Provision

A report from the SEN team was circulated in advance of the meeting.

MINUTE To note that there is a significant increase in the number of children on SEN Support because they are now identified as having extra intervention.

Governors thanked the team for the report

AGENDA ITEM ▶ 9. Pupil Premium

A report had been circulated in advance of the meeting.

JY discussed that although PP children were not as high working above ARE, there is a similar percentage working AT ARE and a higher percentage working below in reading.

MINUTE Governors were informed that there are currently 15 PP children in year 6.

A discussion took place regarding the fact that the data doesn't show the true reflection of the deprivation for the area.

Governors thanked N Jones and L Schofield for the report.

AGENDA ITEM ▶ 10. Parent Forum

MINUTE A discussion took place about the best time to hold the next forum meeting. It was decided that an evening meeting be trialled again this term and a date was set for Tuesday 14th March at 6pm.

AGENDA ITEM ▶ 11. School to School Support

MINUTE JY informed that a full report of School to School Support would be shared at Full Governors

AGENDA ITEM ▶ 12. Any Other Business

MINUTE

AGENDA ITEM ▶ 13. Date of Next Meeting

MINUTE Confirmed that the date of the next meeting is 18<sup>th</sup> May 2017 @ 4pm

Governor Agreed Actions set during this meeting: 0