

BOARD OF GOVERNORS
Minutes of a Meeting of the
Teaching & Learning Committee

Held at the Academy on Thursday 25th February 2016 @ 6pm

Governors Present - Andrea Millar Committee Chair
 Mrs Joanna Young Academy Principal
 Miss Samantha Brennand
 Mrs Su Hawkes
 Mrs Diane Ridings
 Mrs Marie Speake

Apologies - Mr James Sweeney

In Attendance - Mrs Amanda Arnold Clerk

Item		Action
1.	<p>Apologies & Items of Any Other Business</p> <p>Apologies received from J Sweeney due to work commitments.</p>	
2.	<p>Minutes of the Last Meeting</p> <p>All minutes received and agreed. Signed by DR who chaired the last meeting in the absence of AM.</p>	
3.	<p>Academy Performance</p> <p>A Age Related Expectations</p> <p>A document was circulated in advance of the meeting detailing data. Headlines show a high % of children working below ARE (Age Related Expectation) due to expectations of new curriculum, some have only had half a year of this which is why they aren't yet where they should be. JY noted that all schools are in this position and no one is yet clear on what accountability will look like. NAHT have secured a change to TA dates both KS1 and 2 will submit their data by 30th June.</p> <p>JY explained the changes with the new assessments and the fact that there is no clear explanation of expectations for schools yet. At the moment in year 6 we are looking at the following –</p>	

	<p>Maths - 84% at ARE with 30% above ARE Reading - 75% at ARE with 41% above ARE Writing - 75% at ARE SPAG - 82% at ARE with 44% above ARE</p> <p>A governor commented that the expectations sound to be much higher. JY confirmed this and discussed that some of our children cannot speak in full sentences when they enter in Reception.</p> <p>Governors that had been into school discussed that they are very happy with the monitoring and scrutiny taking place in school regularly to support teaching and expectations</p> <p>SB explained that some of the data was to take into account a statemented child</p> <p>b. Progress Data</p> <p>JY explained the document circulated and that it showed that expected progress is 1 point each term and current data shows above expected progress. Governors were pleased that it was clear this progress was taking place. It was discussed that the writing progress for year 1 was slightly under. MS explained that she was working with the year 1 teachers to improve this.</p> <p>The document shows that all year groups are making accelerated progress, and that PP children were making the same progress as non-pupil premium children, and better progress than non-pupil premium children in reading - governors agreed</p> <p>JY informed that we have a volunteer currently working with EAL children in KS1 which has supported learning and also helped to understand the EAL children's abilities within their own language. Governors discussed they are very pleased with the progression and breadth of education.</p> <p>Governors were happy with the clear and detailed context behind the data they had been presented with.</p> <p>c. 2 Year Old Headlines</p> <p>A report was distributed in advance of the meeting. JY wanted to share the progress that the children were making in the 2 year old room. A governor discussed a learning walk that she had taken place on showing the clear work taking place and how well they had all settled. JY discussed that we hope the impact will show when the children move through the nursery and on to Reception. Noted that all 16 2 year old places are taken. Very happy with the quality staff.</p> <p>d. CPD Update</p> <p>Verbal update from JY. MS and LS have completed NPQML. 4 staff members of staff have started NPQML and 1 started the NPQSL from various areas of the school. A governor complimented that it was not just KS2 or KS1 that were progressing their skills. JY pointed out that this would need to be discussed at F&R as there is now a requirement to look at adding to the CPD budget but that it was good value to the school.</p> <p>JY has completed her inspection training. Teaching & Learning reviews at other schools were due to take place next week. She discussed that it had been very interesting and will also support Leighton. A governor expressed that she felt this was good for the school.</p>	<p style="text-align: right;">JY</p>
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	<p>JY discussed that a 'Mocksted' was to take place in school in the near future – 21st April 2016. AA to email details to governors to see if anyone can come in to meet at this time</p>	<p>AA</p>
<p>4.</p> <p>a.</p> <p>b.</p> <p>c.</p> <p>d.</p>	<p>Curriculum</p> <p>Update on Numicon Investment</p> <p>JY & SB gave a verbal update on the Numicon Investment. They reported that there had been an average progress of 2.6 points to date which shows that the investment is having an excellent impact. There has been great feedback from staff, Maths book Scrutiny's have shown how well it is being used and working. Governors have seen on learning walks, and with their children at home, the improvement and recognition of calculation skills. It was confirmed that it is also being used in nursery.</p> <p>Sports Funding</p> <p>Report distributed in advance of the meeting. SB informed governors that equipment enhancement has been a key area this year. The report details the work and investments that have taken place. Future event dates have been included so that governors can come along to events if they would like to. SB noted that the Sports Presentation would take place at MMU this year due to the capacity required. A governor complimented the idea of keeping sports days separate and discussed that they felt it had worked well last year.</p> <p>Matthew Jones and Tosh (Football Coach) have joined the committee to support sports in school</p> <p>Sport Relief is being promoted in school this year on Friday 18th March 2016, where all year groups will be running/walking a mile for sport relief.</p> <p>Feedback on new Behaviour Management Policy</p> <p>Report shared with governors prior to the meeting. SB discussed that this was taken from a staff meeting where staff collaborated and actioned the points that needed refining. Many of the issues led back to lunchtime provision which is discussed later in the meeting. JY discussed that this has worked so well because of the inclusion of all staff and evaluating the arrangements and ensuring all staff are on board and implementing the policy. MS discussed that she felt it was a strength at Leighton that staff had good positive relationships with the children</p> <p>Update on Lunchtime Arrangements</p> <p>From the behaviour evaluation it was clear that work was needed with the lunchtime team at re managing the team due to the resignation from the lead Middy.</p> <p>A current midday was recruited as the new lead, a governor attended all of the interviews and was happy with the appointment.</p> <p>There has been a significant improvement in the incidents that are being brought back into school at the end of break. Training was due to take place on how to make lunchtimes more positive.</p> <p>Walk and talk taking place with the Middays when poor behaviour is shown. Then moved to sit with lead Middy if no improvement. Only more serious incidents are reported to the leadership team or teachers.</p>	

e.	<p>The next planned training is play based training as the organisation and structure of the team has now improved.</p> <p>Governors pleased with the improvement.</p> <p>Writing Project</p> <p>JY discussed that she and MS had been to a briefing regarding a writing project due to take place. It is an expensive project but it is a whole school approach to teaching writing. Interest has been registered, it was noted that it would require 3 Inset days. They discussed that it looks very positive and will work well with the data. The cost would be Approx £12k over two years. MS pointed out that staff and pupils would all benefit from the project that includes actions and drama based work with the children.</p>	
5.	<p>Governor Involvement</p> <p>Book Scrutiny's and Learning Walks have all been attended by at least one but usually 2 to 3 governors.</p> <p>Signing in book discussed to detail reasons for being in school</p> <p>Evaluation form to be looked at to put on the governor. AA asked that governors please complete the current Visit Form for every visit into school for the time being as it was great evidence of the work the governors were undertaking in school. A less detailed form would be produced for meetings etc.</p> <p>It was discussed that this would contribute towards the Governor Mark</p>	
6.	<p>Directors Report</p> <p>A Directors Report Response had been shared in advance of the meeting. Green sections to be discussed at this meeting</p> <ol style="list-style-type: none"> 1. We have our own assessment system for assessment without levels with a focus around mastery. Policy will be updated accordingly – JY to update. <p>All staff are suitably qualified.</p>	JY
7.	<p>Policies for Review</p> <p>Policies were circulated in advance of the meeting.</p> <p>Monitoring & Evaluation to be agreed at next T&L meeting in the Summer Term</p> <p>EAL Policy agreed no changes</p>	
8. a.	<p>Self Evaluation & School Development Plan</p> <p>Verbal update received from JY, she confirmed that there had been 218 applications received for September Reception places, of which 120 were 1st place applications but she confirmed that we are now back to 2FE.</p> <p>Appeals are expected due to the high number of children not receiving places. SB and AM to take the place of JY on some appeals.</p> <p>It was reported that there were now 485 pupils in main school at present</p> <p>To note the strategic session in November where governors were shown Bluewave Swift for Self Evaluation and how it links to the School Development plan. This would be discussed further at Full Governors where new governors would be informed of the system and a training session booked with them.</p> <p>Action for full governors a Self Evaluation summary to be provided to all – JY</p>	AA/JY

		JY
9.	<p>SEN Provision</p> <p>A detailed report was distributed in advance of the meeting provided by L Schofield and N Jones. No questions from governors. Satisfied with the detailed report</p> <p>JY wanted to note the frustrations around the new EHCP process. And the timespan it takes to obtain one. She also pointed out that there is now minimal funding provided and it can have a real impact on the budget.</p>	
10.	<p>Parent Forum</p> <p>Minutes distributed prior to the meeting.</p> <p>Confirmed that the Parent governor vacancy has now been filled.</p> <p>A discussion took place about how to get parents more involved in this. It was decided that paper letters would be sent to the lower school for the next meeting with more details of what a Parent Forum was for with an email invitation to the upper school.</p> <p>Governors decided to try for an afternoon meeting next time at 2.15pm on a Friday afternoon. Date to be confirmed at a later date with AM & JY.</p>	
11.	<p>School to School Support</p> <p>Inspection Skills Course</p> <p>JY had given a short update earlier in the meeting. She confirmed that she can now go into other schools and see what an ofsted inspector will do and see. She had Used data analysis for other schools. She discussed that it has improved her confidence in becoming a sponsor school. Not a Multi Academy Trust, but that will be the next step due to government initiatives.</p> <p>JY has declined an invite to be part of The Heath with SWS.</p> <p>SB and JY informed that it now feels like a strong Leadership Team in the academy and that Leighton is ready to sponsor and look at future plans.</p> <p>Lead School for Talk Boost Project</p> <p>The academy had been notified that funding was available for Talk Boost from Cheshire East. JY awaiting further information from another local head and will report further at next meeting.</p> <p>A report was circulated in advance of the meeting regarding the work that N Pearson had been doing as his role with MFL. It was confirmed that he had been taking Inset in other Schools</p> <p>JY discussed that N Pearson is working hard and doing very well with networking with local schools. A governor requested that a more specific and detailed report be provided at the next meeting.</p>	JY
12.	<p>Any Other Business</p>	
13.	<p>Date of Next Meeting</p> <p>Confirmed as Thursday 19th May 2016 @ 4pm</p>	

Signed - _____ Date - _____

Print Name - _____